

# NOTE OF MEETING OF NDP TEAM

21 October 2016

1 Apologies were received from : Mike Underwood (michael@mikeandjoy.co.uk), Martin Fletcher (m.fletcher@uwclub.net), Mary Anne McFarlane (maryannemcfarlane@googlemail.com), Gary Dobson (garydobson@me.com), Marion Thomas (huxbear\_barton@btopenworld.com), Diana Moyse (diana@moyse.org.uk), Manny Lewis (mannylewis1324@btinternet.com), Mary Rush (fraserandmary@btinternet.com) and Oliver Stone (oliver@creativeengineerroom.com).

2 Present were : Sue Bolt (rayboltus@talktalk.net), Tessa Frost (rat.frost@gmail.com), Clare Lillington (cwlillington@talktalk.net), Michael McCormick (michael@heathside.com), Nicky Over (over@stationhill.eclipse.co.uk), Chris Over (over@stationhill.eclipse.co.uk), Carole Smart (carolesmart2@aol.com), Fiona Halstead (plan@fionahalstead.co.uk), Rod Blackshaw (randu@blackshaws.org), Pam Baxter (pam.baxter36@btinternet.com), Alexander Clifford (alexander@cliffordestate.co.uk) and Graham Wall (in the Chair) (ganda.wall@btinternet.com).

3 After those present had introduced themselves and the organisations they represented, the Chairman briefly updated the meeting explaining that contact had been made with Devon Communities Together and further information sought in respect of the grant aiding body called My Community or Locality. Devon Communities Together is a charity partly funded by Devon County Council which enables it to offer a limited amount of free advice. However if it is commissioned to help out with the production of the NDP then a fee is charged. It's NDP adviser, Martin Parkes, will be attending the next meeting of the TEC, on 31 October, to explain how he can help with the plan process. My Community/Locality can provide up to £9,000 to assist with the cost of producing the NDP. However it has to approve the grant aid before costs are incurred and it may be that Martin Parkes can initially assist with what appears to be a complex grant application (there are 34 pages of guidance notes!).

4 The project plan prepared by Michael McCormick was tabled and discussed. It showed that, in theory, the Plan could be completed by May 2017. That was agreed, as a starting point, but it was accepted that dates would almost certainly shift and completion by May of next year was probably unrealistic. However it was pointed out that the Plan should be completed, and adopted, as soon as possible so that there was the maximum potential for receiving the full 25% of CIL from those developments which were currently in the pipeline (possible timings may be determined in discussions with TDC planners).

5 There were no new topics, in addition to those previously considered, proposed for discussion. However Tessa Frost and Rod Blackshaw suggested a different approach to the Working Groups, taking account of the fact that there were links or overlaps between all the topics. It was agreed that five Working Groups would be established as follows :

- **The Natural Environment**, lead by Tessa Frost with Mary Rush, Rod Blackshaw and Pam Baxter.
- **Indoor Community Facilities**, lead by Michael McCormick with Nicky Over, Carole Smart, Sue Bolt and Fiona Halstead .

- **Outdoor Community Facilities**, lead by Andy Robbins (not present at meeting and therefore subject to confirmation) with Chris Over, and Alexander Clifford.
- **New Development (Housing and Employment)**, Graham Wall accepted that he would be expected to contribute to this, but was reluctant to lead the Group and it was suggested that David Lillington might be willing to take the lead. Therefore the membership of this Group has still to be decided.
- **Access and Communications**, lead by Chris Over with Oliver Stone and Clare Lillington.

The Group leaders can invite others to help out if they so wish but it is their responsibility to ensure that deadlines are met and that proposals are realistic and, in respect of possible policies, are land use related, eg the provision of broadband or bus services may be factors that influence decisions, but are unlikely to be the subject of policies in themselves.

6 It was agreed that there should be an initial report back to the NDP Team at the end of November. The date would be confirmed dependent on room availability.