



Office Hours
Monday to Friday
9am - 1pm

CHUDLEIGH TOWN COUNCIL

CHUDLEIGH TOWN HALL
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BUDGET FORECAST 2015/16 (Draft 6: 2/6/15)

Income

Heading	Final 13/14	Final 14/15	Forecast 15/16	Notes
Precept	98,219	101,670	109,886	
Loans	0	0		
Room Hires	25,612	32,746	34,453	The police lease will deliver an additional £3,800 over 15/16 (2 payments rather than 1 this year). However, £2,000 needs to be deducted because pre-school paid early. There is also the potential loss of a major hirer which I have not factored in to the budget.
Burials	6,821	8,314	8,000	Impossible to predict. Income has been as high as £8,314 but as low as £4,000.
Allotments	1,966	2,073	2,250	Assumes full occupancy and a £1 increase in plot rents. There was an increase in rent of 50% from October 2013
Commuted sum	12,482	15,495	29,000	Covers all expenditure at Millstream, Culver and Two Oaks. This is budget neutral. The Council will also need to cover around £15,000 of the skate park construction costs
VAT refunds	9,055	47,752	35,219	£6,219 in April + £17,000 skate park VAT + £3,000 on kitchen +£9,000 1/4/15 -31/3/16
Xmas Fayre	2,075	2,045	2,200	
Grants (other)	560	5,970	0	Too early to know what we might look to fund
Grants (Fore Street)	5,700	195,179	0	All project funding was received by the end of 14/15
Grants (skate park)	250	28,135	60,115	Most of Viridor and Sport England money will fall in 2015/16
Miscellaneous	2,720	1,470	£17,133	The insurance payment for drains, rest centre kitchen ad toilets replacement

Total	165,460	440,849	298,256	

Expenditure:

Heading	Final 13/14	Final 2014/15	Forecast 2015/16	Comments
IT	5,920	6,244	7,109	Consists of copier rental (£2,440), SAGE (£393), copy charges (£680), digital mapping (£876), second payment for website design (£1,500), website support (£720) plus £500 to cover miscellaneous IT costs (anti-viral software, repairs etc)
Audit	1,295	1,230	2,360	Because our income and expenditure for 2014/15 will exceed £400,000 our audit fees increase to a higher banding
Expenses	116	142	150	This covers miscellaneous costs incurred by staff and councillors – generally mileage.
Allotments	1,555	810	2,500	Includes hedge cutting (£500), path repairs at Tower Hill (£1,850) and strimming of vacant plots.
Membership subscriptions	1,180	1,171	1,184	DALC (£718), SLCC (£200), Information Commission (£35), CCD (£35), DPFA (£40), National Allotments Association (£66), Institute of Cemetery Management (£90),
Stationery/stores	2,460	2,575	2,800	Includes postage
Telephony	1,220	1,209	1,300	
Rates (TH & Cem))	1,346	1,420	1,448	Town Hall is £560 (£56 per month for 10 months). Cemetery is £888 (£89 per month for 10 months). £87 for April 2015
Grants	5,200	3,000	3,000	I have assumed a similar amount of money being set aside as was for 14/15.
Water	862	1,184	1,262	Bill for WR is £493-66 for 15/16. £49-37 a month for 10 months Town Hall charge has increased from £27 per month to

				£64 from 1/1/14. I have assumed this will remain so for next year.
Elections	0	0	3,000	Assumes a contested election in May 2015 but does not include the cost of polling cards
Grounds maintenance	8,077	9,565	8,225	Any money spent on Millstream, Culver and Two Oaks is recoverable from the commuted sum so this item is, for the most part, budget neutral. Consists of grass cutting at Millstream (£1,700), grass cutting at Two Oaks/Culver (£1,625), tree inspections at Millstream and Two Oaks (£800), path repairs at Culver (£850), servicing of power tools (£400), town centre planting (£1,500) and £1,000 for the inevitable miscellaneous costs. £350 added to cover verge cutting for rest of 2015
PWLB repayments (TH)	5,598	5,598	5,598	This is the repayment of the loan for the town hall refurbishment project
PWLB repayments (WR)	6,094	5,758	5,423	This is the loan repayment for the purchase of the Woodway Room.
Insurance	4,098	4,104	5,134	Current premium is £394-48 per month. This has increased because of an increase in asset values following a valuation of the Town Hall and the new facilities at Fore Street Park. This will increase again when the new skate park is completed. I have allowed an additional £400 per annum to cover this
Xmas Fayre	5,080	5,206	5,365	£5,165 for Xmas lights + some addition for meal vouchers and opening toilets
Rubbish disposal	867	2,219	1,446	Charge is £55-62 per pick-up each fortnight.
Gas	3,577	3,650	4,000	
Electricity	6,193	5,014	5,000	We moved to Southern Electric last year on a 3 year fixed term deal so unit charges will not increase.
Playpark/skatepark equipment	997	475	1,500	Covers the quarterly inspection of all our play facilities and any minor repairs needed
Building maintenance	13,902	20,403	36,455	Includes replacement of pre-school floor (£4,000), new rest centre kitchen and toilet which is

				mostly covered by insurance (£20,000) , annual boiler service (£850), PAT tests (£375), periodic testing (£1,500), stairlift service (£170), fire risk assessment (£350) and extinguisher service (£110), Large Hall kitchen (£6,100) plus £3,000 to cover day to day repairs and routine maintenance.
CCTV	3,355	1,396	4,697	Assumes annual maintenance contract (£1013), the replacement of the links and aerials (£3,284) + £400 for miscellaneous repairs.
Footpaths	0	480	£775	Will be budget neutral as we will receive P3 grant funding to cover costs
Cemetery	4,122	5,113	4,510	Assumes grass cutting (£3,465), hedge cutting (£400), maintenance of ashes garden (£245) and £400 for miscellaneous work/repairs
Mayor's allowance	51	82	360	This allowance is there to pay for the costs that the Mayor incurs in fulfilling their duties. Whilst past Chairs have not claimed I think it prudent to leave this in place
Salaries	54,789	58,575	62,526	Assumes increases of 3% on staff salaries. Assumes Clerk progresses to scale point 33
LGPS	10,861	15,313	£15,600	Assumes 3% increase
Miscellaneous services	8,914	10,516	8,727	Includes contract cleaning (£3,207), sanitary bin services £1,270), piano tuning (£150), bottled water (£340), window cleaning (£360), advertising (£200) and the PRS licence (£1,000). I have placed an additional £2,000 under this heading to cover eventualities
War memorial	0	0	4,342	Cleaning of war memorial and obelisk which is covered by grant funding already received
Skate park project	0	16,738	£105,000	Wholly funded by grants and the commuted sum
Fore Street project	0	229,609	£3,000	Costs to be covered include official opening, benches and appreciation board
Total	163,158	418,799	313,796	