



Office Hours
Monday to Friday
9am - 3pm

CHUDLEIGH TOWN COUNCIL

CHUDLEIGH TOWN HALL
MARKET WAY
CHUDLEIGH
NEWTON ABBOT
DEVON TQ13 0HL
Tel: 01626 853140
Email: Clerk@chudleigh-tc.gov.uk
Clerk: John Carlton

Out of Hours / Emergency Number: 07775878089 (Adrian)

BOOKING FORM - CHUDLEIGH TOWN HALL

Name: _____

Hiring on Behalf of: _____

Address of Hirer: _____

Telephone Number: _____

Email Address (For invoicing) _____

Intended Activity: _____

Public liability insurance: Yes: No:

Room Requested: _____

Dates: _____

Time From: _____ **To** _____

Please indicate, for Performing Rights Copyright purposes, any music that may be played during the letting:

Live Music	Pre-Recorded Music	Jamming Session
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Also indicate whether any of the following facilities are required:

Stair Lift	Hearing Loop	Flip Chart	Kitchen
Projector	Screen	Wine Glasses	

Any Special Requirement (Tables/chairs etc): _____

Terms and conditions read:

Signed (Hirer): _____ Date: _____

Signed: _____ Date: _____

Please Note: Full payment is required at the time of booking for all 'one off' bookings. Block bookings will be invoiced on a monthly/weekly basis as normal.