1) **Present:** Mayor Keeling (Chair of meeting), District Councillor Johnson-King, John Carlton (Town Clerk), John Balment from the Mid-Devon Advertiser, David Barnett (Head Teacher: Chudleigh Primary School) and 28 other residents of Chudleigh

2) **Apologies:** Were received from Town Councillor Cox and Bill Keen of the Youth Centre committee

3) **Approval of minutes of 2014 Town Meeting:** Proposed by Councillor Webb and seconded by District Councillor Johnson-King. Agreed as a true record.

4) **Mayor’s report:** Mayor Keeling thanked Councillors Walter, Kiddle, Pullen and Fuller who had been members of the 2011-2015 Council but were not serving on the new council. He felt that the great strength of the outgoing Council was that everyone had worked as a team and that had enabled the Council to deliver some major projects during its four year term of office. He drew attention to the construction of the new play park, multi-use games area and pagoda at Fore Street Park. This, together with the soon to be completed skate park at Millstream Meadow were examples of the Council’s determination to provide facilities for the children and young people of the town. He felt that the quality of these facilities would be the envy of towns much bigger than Chudleigh. He was pleased that the Council had been successful in ensuring that a police presence would remain in the town. Their suite of offices in the Town Hall was nearing completion and he expected them to move in by the end of June. The Council had continued to invest in the facilities offered by the Town Hall. Two kitchens had been completely refurbished in the last year with the third to be done before the end of the 2015/16 year. The Council had been championing cycling with both he and Councillor Webb being members of Teignbridge Cycling Forum, which was investigating the feasibility of a continuous cycle route linking Kingsteignton to Haldon.

5) **Presentation of annual Citizen’s Award 2015:** Mayor Keeling explained that this award was being presented for the fourth time and had been introduced by the Town Council to recognise the people who contributed to the success of the Chudleigh community. In 2012 the award had been presented to Alan Brunton, followed by Sue Metcalfe in 2013 and Jillian Wood and Joan Prowse last year. This year there had been eleven nominations for the award – Darren le Marquand, Roger Brandon, Doug Hellier Laing, Stewart Sapp, Tony Woodville, Maurice Wickstead, Donna Cook, Joyce Underwood, Alan Holman, Annie Holman and Mike Moyse. All of the nominations were of high merit and the adjudicating panel had found it difficult to select an overall winner. However, they had finally decided that the award should be
presented jointly to Stewart Sapp and Mike Moyse. Stewart was receiving the award in recognition of the integral role he played in bringing the project to develop Fore Street Park to fruition. Mike Moyse was recognised for his work in organising a team of environmental volunteers to carry out remedial work in the town and for his role in reviving the Friends of the Leat group. The other nominees received a letter of appreciation and a signed certificate, recognising their achievements.

Mayor Webb presented Stewart and Mike with their awards and also the perpetual shield. The latter would remain on display in the Town Hall. Both award recipients gave brief speeches thanking others who had contributed to their respective projects.

6) **District Councillors report:** Councillor Keeling, on behalf of both Councillor Evans and himself, thanked the people of Chudleigh ward for the opportunity to represent them between 2011 and 2015. Councillor Johnson-King, having only been elected on 7 May, had nothing to report but said that she was looking forward to working for the benefit of the community.

7) **County Councillor’s report:** No report received

8) **Police report:** No report received.

9) **Town Council Financial report:** Was presented by the Town Clerk. See appendix 1.

10) **Community Reports:**

   a) **Friends of Chudleigh Library:** Presented by Douglas Neeley. See appendix 2

   b) **Chudleigh United Charities:** Presented by Stewart Sapp. See appendix 3

   c) **Chudleigh Community Interest Company:** Presented by Mike Underwood. See appendix 4.

   d) **Chudleigh Phoenix:** Presented by Kate McCormick. See appendix 5.

   e) **Chudleigh Community Primary School:** Presented by David Barnett. See appendix 6.

   f) **Leat Volunteers Group:** Presented by Alan Brunton. See appendix 7.

   g) **Chudleigh Film Society:** Presented by Brian Portch. See appendix 8

   h) **Chudleigh & District Amenity Society:** Presented by Andrew Turnbull. See appendix 9.

   i) **ChudFest:** Presented by Michael McCormick. See appendix 10.

   j) **Chudleigh Community Project:** Presented by Michael McCormick. See appendix 11
k) **Chudleigh Sports Centre:** Presented by John Bryant. See appendix 12

l) **Chudleigh Youth Centre:** Written report from Bill keen. See appendix 13

m) **Chudleigh Pre-school:** Written report provided by Anna Sowden. See appendix 14.

n) **Chudleigh History Group:** Written report provided by Alan Brunton. See appendix 15

o) **Pynsent Foundation:** Written report provided by Joanne Haws. See appendix 16

11) **Any other business:** A resident asked John Bryant whether the Sports Centre might be able to provide tennis facilities in the future. John replied that this was not possible at present but that, depending on the footprint of the expended centre, it might be possible in the future. Lord Clifford commented on the closure of the Home Farm Trust site at Rivendell. He felt that it was a credit to the community how successfully the ex-residents had been integrated into the community.

The meeting closed at 8.05pm

Signed:

Name:

Date:

Appendix 1

**FINANCE REPORT TO 2015 ANNUAL TOWN MEETING**

1) End of year accounts for 2014/15 are attached. They were submitted to the Audit Commission on 21 May so are, potentially, still subject to change.

2) Financial balances as at 31 March 2015:-

   Current Account: £69,728  
   Deposit Account: £43,048

   However, £34,630 from the commuted sum, was parked in the current account to cover outgoing payments relating to the construction of the new skate park. Another £28,062 of the end of year balance consisted of grant payments to the council from various sources that have to be spent on specific projects.
Current Town Council reserves = £50,084 (£49,618 at 31/3/14)

This is not a high level of reserve given the size of the Council operation but it is significant that for the third year running we have been able to increase our reserves, albeit marginally, following several years of decline. In 2005/2006 the reserves stood at £91,015 and reached a low point of £29,238 in 2010/11. We are now at a point where our reserves equate to around four months expenditure, which is just above the minimum level recommended by the National Association of Local Councils

3) The commuted sum account, at 31 March 2015, stood at £37,245. This money can only be used for the maintenance and development of the land holdings passed to the Town council by Cavanna Homes. This is a false position as funds have been pulled from this account to pay for the skate park construction and will be replenished as grant income from Sport England and Viridor Environmental Credits is received. The balance will then return to around £70,000

4) The precept for 2015/16 has been increased from £101,670 to £109,886. This equates to a 8% increase for a Band D Council Tax payer.

5) Room hire charges have been increased by £1 per hour. We have rewarded our regular customers by increasing their rate by 50p per hour. Cemetery charges have been frozen. There will be the normal £1 per plot increase in allotment charges in October 2014

6) You will note large increases in both income and expenditure in comparison with 2013/14. This is wholly due to the construction of the new play park, multi-use games area and pagoda at Fore Street Park (£193,445) and the commencing of the new skate park at Millstream Meadow (£12,825). Both these projects have been fully funded from section 106 fund and grant income.

7) The Council has continued to invest in a programme of improvements to facilities in the Town Hall. The rest centre and Woodway Room kitchens have been replaced over the last year and we anticipate replacing the Large Hall kitchen during 2015/16. New flooring will also be laid in the pre-school room.

**Chudleigh Town Council**

**Income & Expenditure Account**

**For Year Ending 31st March 2015**

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0.00  Skate Park Project  28135.00
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John Carlton
Town Clerk
22 May 2015

Appendix 2

Friends Of Chudleigh Library – Chudleigh AGM May 22nd 2015

The Friends Of Chudleigh Library is probably the newest Voluntary Organisation in Chudleigh. We only adopted our Constitution in January this year.

We are a group of about 30, who originally came together this time last year in response to the proposed plans of the Devon Library Service to remove the paid Librarians of the smaller libraries in Devon and for them to be run by volunteers. As you may be aware Devon Library Service need to save approximately £1.5 million from their budget.
Following a public consultation by the Library Service, it was very clear that the public valued the professionalism and experience of the paid Librarians and did not want to lose them. The Library Service then proposed that local Communities should be responsible for 50% of their local library’s budget. In our case, this would be about £13-£15,000 each year. This was never going to be possible for us.

The Library Service instead, then decided that it wanted to run a pilot study, where 11 small libraries in Devon would have more community involvement each with different ideas. Local libraries involved in these pilots are Bovey, Ashburton, Kingskerswell and Moretonhampstead. We were not in a position to apply to be a pilot group. This started in April 15 and will last till the end of the year. After evaluating these pilot studies the rest of the libraries would take on board the best ideas from April 16.

So FOCL was formed to ready ourselves for any developments. Our Constitution has two main aims. To raise the profile of the Library in Chudleigh, (i.e. to get more people into the library) and raise money to make it a better place to visit.

We have been busy.

We now have a website – [www.friendsofchudleighlibrary.co.uk](http://www.friendsofchudleighlibrary.co.uk), which gives details of all current and future events happening at the library.

In March we attended the Chudleigh Preschool Open Day to promote the Library and in particular to promote the Story Time sessions we were about to start.

In April the aforementioned Story Time sessions started. These take place every Saturday morning at 10.30. They are building nicely and we have 9 or 10 (plus parents) regular attendees.

In May we held our first author event, when Devon based crime writer Graham Hurley gave a talk. We sold all the 45 tickets that were available and even had a waiting list. We are about to confirm our second event, which will be held in August. Also in May we had our first ever Coffee Morning in the Rest Centre and raised over £300 for the Library, which was a magnificent effort for our first attempt.

We have also been in contact with Chudleigh School. We held a successful competition with them to design a logo for our Group. We have now chosen a
winner, which will be announced shortly. We have also arranged for every class in the school to visit the library in September, where they will learn about all that is on offer there.

With more cut backs looming for all public services, the way our library operates will no doubt change but hopefully the FOCL will be there to help at all times, whatever that may be.

I should add that we welcome new members. You can get details about us from the library.

Douglas Neely
Chairman Friends Of Chudleigh Library
22/05/15

Appendix 3

Report from Chudleigh United Charities (CUC) for Town Meeting 22 May 2015.

Mr S F Sapp (Chairman CUC) thanked all the Trustees and those who attend the monthly meetings, Mrs B Boswell and Mrs Claire Lillington for her work with the accounts. Particular mention was made regarding Hazel Proffitt who can no longer attend due to ill health. She had served as a Trustee for many years and her local connections and information will be missed.

He spoke about the Fore Street Playpark developments since the last report and thanked Viridor Credits for the grant of £49,705 from the Landfill Communities Fund. This project is largely complete and the Open Day on 16th May 2015 a success with thanks due to Amil Shelley for her organisation. Mention was made about future plans for alterations to paths and seating in the area, finances permitting.

The Educational Foundation had helped the youngest ever applicant via the Teign Valley Children's Centre

Acknowledgement of donations from Chudfest and Combeshead Ltd.

Appendix 4

1. Chudleigh Parish Plan and Master Plan
A parish Plan was produced in circa 1976, its conclusion recognised that with the advent of the opening of the A38 Expressway which bypassed the town, Chudleigh would develop into a commuter settlement serving the employment needs of Exeter, Plymouth and Torbay. This plan has been largely successful. However an outcome of this plan over the succeeding 30/40 years, together with the advent of family units drifting apart for socioeconomic reasons, has been to create a community with reduced community cohesion. The expanding population (from 1976) has increased the pressure on existing community facilities to the point where (in 2015) community assets are stretched.

A new Parish Plan, leading to a Master Plan, was completed in 2011/12. Master Plans are the forerunner to Neighbourhood Plans, both of which are widely accepted as expressing the wishes of the community. The Chudleigh Master Plan, overwhelmingly supported by residents, has been adopted by the Chudleigh Town Council and indeed forms a cornerstone of the Teignbridge District Council Core Strategy and Local Plan for the ward. (2012/13)

Many outcomes from the Master plan have already been championed and completed by the Town Council. These include enhanced and extended facilities for younger residents in the form of a skate park, renewed play parks and a MUGA (Multi Use Games Area). These features have been very well accepted by the community and are in full use.

The Master Plan process engaged the residents to such an extent that there are now over 80 groups and association regularly meeting in the town.

To help facilitate and possibly finance the Master Plan, Chudleigh now has its own Community Interest Company, inaugurated in October 2013 and comprises three directors and a further eight members.

A particular outcome (aspiration) of the Master Plan was to examine the available community assets and to ascertain the forward going needs into the next decades. These include the provision of suitable venues for cultural development (arts, crafts and theatre); expansion of nursery space; suitable venues and activities for the disabled; more comprehensive facilities for senior residents and customised indoor sports facilities. All of these would also encompass social and clinical needs.

In addressing these aspirations, the Chudleigh Community Interest Company is aware of:-

**TOWN DEMOGRAPHICS**

- Younger population than other towns in the region
- The balance between family homes and smaller houses etc. for older people
- Expect population to get even younger in the short term with an agreed plan for a further (circa) 500 new homes
- The current community profile as a result of the mid-seventies Parish plan.

In addressing the future asset needs of Chudleigh the CCIC team are in the process of data acquisition with the following aims:-

2. **Aim**

1. To assess whether the current facilities in Chudleigh meet the needs and aspirations of the current and growing population of the town and its local area.
2. To prepare and present a “Project Definition Study” which considers the parameters of providing a new community centre for Chudleigh and its impact on current assets

3. **Methodology**

1. Examine the current facilities and assess their usage
2. Consult widely to identify shortfalls in current availability and aspirations/demands for facilities for the future
3. Visit Community centres and Halls in the Region to examine what is provided and how. Quantify lessons learnt.

4. **Results**

The CCIC has consulted widely within the Chudleigh community and has compiled a matrix of current facilities, facilities that residents and groups have indicated that they would like and most importantly compared Chudleigh’s assets with those of other similar sized communities. The needs expressed fell into several categories:

- Theatre style facility seating up to 200 persons
- Sports facility with space for netball, indoor bowls, badminton etc.
- Meeting rooms for cultural pass times
- Meeting rooms for commercial use
- Catering facility capable of coping with 200 covers
- Adequate car parking
- Access for delivery vehicles etc.
- Full technology capability

5. **Conclusions**

There is no doubt that there is a gulf between a village hall, or community hall, and a well presented community centre.

From the research conducted, the village hall, whilst providing a basic provision for meeting spaces, struggles to be viable and is subject to a constant source of revenue raising by the trustees/volunteers.

Whilst not a panacea, the community centre appears to offer the scope to operate profitably in the longer term and in doing so provides the majority of facilities that a community might need in terms of sporting, cultural and commercial development.

The CCIC is minded to recommend that Chudleigh needs and could support a commercially managed Community Centre which would provide facilities in addition to those currently available.


Feasibility study and preparation of a business case to be presented firstly to the Town Council and then, via public display, to the residents of Chudleigh.

This should be completed in the autumn of 2015

Public approval will be followed by the appointment of suitable external project managers to provide a professional case in readiness for seeking the necessary funds/permissions for the project to proceed.
Appendix 5

Chudleigh Phoenix

Community Magazine

We’ve had another very successful year at the Chudleigh Phoenix. We’re nearly six years old now and have grown from the original 4 pages every 2 months to between 10 and 14 pages monthly (and even so, I have to edit pieces down and squeeze everything together to get it all in). Our distribution list continues to grow and although there’s no accurate way to measure it, we believe we are reaching around 25% of the residents with our combination of electronic and paper copies.

For the second year running, we are working with a team of junior reporters in Chudleigh School. During the past year, the team has been up to 12 children from Years 5 and 6, and in addition to the regular monthly Children’s Voice (page 3 of CPCM), they once again produced the whole issue in July 2014, following Chudfest. Next year’s intake, currently in Year 4, have just joined the team and I’m looking forward to working with them. I’m very grateful to Mrs Bushell, Mrs England and Mr Barnett in particular for their support of this project, but also to other members of staff who are happy to be interviewed at a minute’s notice on whatever topic is being covered that week.

I am indebted to the contributors who come up with ideas and then write the articles each month; I rarely have to write more than a couple of pieces myself. If anyone would like to take a more active role in producing the magazine, either regularly or as a one-off, then I’d be happy to hear from them. I’d be particularly interested in talking to any six-former or college student studying media or journalism, who is looking for some practical experience or a work placement.

Short Story Competitions

Our short story competition received another record number of entries this year and we were delighted to be able to increase the first prize to £250. Due to falling numbers of local entries, we decided to abolish the local prize this time around. Having run the competition for five years, we’re going to rest it next year, but haven’t ruled out running it again at some point in the future.

We were asked to run a short story competition for local children for the first time this year. However, since there were no entries forthcoming, we concluded there was no demand for such a competition, so we will not be repeating the experiment.

TDC Hustings

In April, Chudleigh Phoenix organised a hustings for candidates standing for Chudleigh Ward in the Teignbridge District elections. We weren’t sure whether there would be any interest from people in town, but on the evening the hall was pretty much full. We received positive feedback on the event, and as far as we are aware, it was the only formal hustings for district, as opposed to parliamentary, candidates in the region. We would be happy to repeat this exercise in future years, should the opportunity present itself.
Thanks

I’d like to finish by thanking the advertisers and other sponsors who support Chudleigh Phoenix each month; especially local company Webselect which manages our distribution. Huge thanks go to Chudleigh Town Council for their support, especially to John Carlton and his team for producing the paper copies which are always snapped up quickly.

Kate McCormick

Appendix 6
Report for Chudleigh Town Council AGM 22.05.15

Please find below a brief report on the last year at Chudleigh CE VC Community Primary School and some information about the issues and challenges we are currently facing.

The children in our school
There are currently 388 children in the school which sees the number on role continuing to rise. The increased role provides stability in terms of organisation and we are confident about future numbers as there are more and more children coming into the school as more housing becomes available and from other areas, we have with few leaving.

The Budget
Changes in the national funding arrangements have meant that school budgets have increased slightly. However, we are now required to fund additional services which results realistically in no additional monies to spend on learning and teaching. Funding is now set on the number of bottoms on seats on an annual basis and we do not receive additional funding if children come into the school mid-year. We had 25 children start across the school during the autumn term and will receive no monies for them until April 2016. This presents significant difficulties with setting a balanced budget.

Learning and Teaching
The current focus for all maintained schools is the revised National Curriculum which we are implementing this year. Less prescription has allowed us to develop a more stimulating, topic based approach that is relevant to the children’s interests and our local area. Alongside there are also significant changes to the assessment and testing regulations for all schools. We have no national guidance on this as schools are expected to develop their own systems for implementation in September this year. We expect to receive information on the tests for Y2 and Y6 children, hopefully before they sit them in the summer term 2016.

We are working in partnership with a number of other local schools the Teign Valley Learning Community and Dartmoor School Sport Partnership. We are part of the Devon Teaching School and are also linked to both Exeter and Plymouth Universities to provide Initial Teacher Training.

We would like to thank all the staff, parents and community volunteers who give up their time to support provision in our school. Members of the community help out in class, with the Christian Library, the writers circle and other events demonstrating a huge commitment to the children of Chudleigh.

We have benefitted significantly from the development of Fore Street Park and would like to thank the town council, Stuart Sapp, John Carlton and Amii Shelley for their hard work in seeing this project through. This really is an amazing space for a primary school to have access but it has caused us a bit of a headache… everyone wants to use it so we have had to reorganise our playtimes and PE timetable to fit everyone in.

The Future
It is expected that our school will be over-subscribed in the very near future and we have had discussions about the options available to extend provision on our school site with the local authority and the Teignbridge Core Strategy Planners. The educational landscape is changing and one of the main issues facing the governors and leadership team at the moment is consideration of the strengths and weaknesses of the Conservative government’s academy proposals and the need for all schools to convert within the term of the new parliament. Several Academies and partnerships have developed in this area and we are carefully considering all the options open to us. We are currently rated as a good school by Ofsted and Outstanding by SIAMS (Church inspectorate) and although a new inspection framework will be in place from September, expect to maintain these ratings in the coming year.

David Barnett
Headteacher

Appendix 7
THE CHUDLEIGH LEAT VOLUNTEER GROUP.

The Chudleigh Leat flows from a take off point from the Kate Brook in the fields of Hams Barton, around the top of the Sports Ground before running through the Millstream housing development to the Wheel of the Town Mills at the bottom of Clifford Street. Believed to date from the 13th century, as does the Town Mills, it is part of our industrial heritage although it is not listed as is the Town Mill.

In order to ensure the water wheel is allowed to turn, a free flow of this watercourse is vital and the aim of the Volunteer Group is to clear and clean the leat to maintain this facility. Also over the past few years residents of Millstream whose properties abut the leat have suffered problems such as it flooding into their gardens. By keeping the leat clear and free flowing this will help.

Ownership of the leat is a very grey area. Generally it is accepted that residents either side own half the width of the leat, but those residents in Millstream whose properties back on to the leat below Kits Close own the whole width, and yet further along Millstream one or two insist they do not own any part of it. This confusion is down to the developers, Cavanna Homes, who apparently did not make its ownership abundantly clear to purchasers of the newly built houses.

The Volunteer Group, of which I am treasurer, intend to start clearing the leat above the Sports Centre and then in the fields of Hams Barton next week with the help of Chudleigh’s Environment team, another volunteer group, led by Mike Moyse.

This brings me to another matter which I would quickly like to inform this meeting in the hope of receiving more help. It is pretty obvious our town along with others has suffered and will continue to suffer from the necessary cut backs by our local and
district authorities.

Whilst the cutting of our grass verges and open spaces is a problem which our town council need to deal with, the maintenance of some of our footpaths and pavement weed clearance and other minor untidiness is something a team of volunteers can help keep under control. If anyone present feels able to contribute physically with these matters please contact myself or Mike Moyse or leave your details with our town clerk.

Alan Brunton. 22/5/15

Appendix 8
The Chudleigh Film Society, which was formed in 2008, completed its 7th season after our film show here in the Woodway Room on 8th May.

Our 10 films this last season attracted an average audience of 49 people per film show, which is higher than in any of our previous seasons.

The 2014/15 season saw our Membership reach a record level of 63 Members, each of whom pay just £15 per season + £1 at the door for each screening, to watch all 10 films in our programme.

This represents an extremely good value for money experience (We believe our Membership charges are the lowest in the locality for a Community Cinema)

In order to cover our costs of approx. £250 per screening and also to keep our membership fees so relatively low, we endeavour to obtain sponsorship funding for our film evenings. Next season we have obtained sponsorship for 8 of our 10 films.

We invite our audience to provide their feedback ratings of the film they have seen, before they return home. We welcome this feedback in order to judge the popularity of the films we have selected for our screenings.

The ambiance at our film evenings was enhanced this recent season by inviting The Sugar Mill in Chudleigh to sell their range of chocolates and sweets prior to the screening.

We also sell wine by the glass & soft drinks, prior to the film commencing. For each such occasion we purchase an Alcohol License from Teignbridge District Council.

For the first time, last season, our library of film DVDs was made available to Members for them to borrow at no cost, although donations are appreciated and were forthcoming.

Before the start of last season we asked a professional technical support team to review the suitability of both our equipment and of the Woodway Room venue, where we show our films. As a result of their advice we made a significant investment in modern audio visual equipment. This has subsequently enhanced both the film’s sound quality for our audiences and also the ease of setting up & operating the equipment by our projectionists.
In 2010 the Film Society donated, free of charge to Chudleigh Town Council, the 50 comfortable red chairs that many of you are sitting on tonight. These then became available for all hirers of the Woodway Room to use.

Due to the growing size of audiences attending our film evenings, our present venue in the Woodway Room could become a capacity constraint in the future. We will therefore need to consider, in conjunction with Chudleigh Town Hall and our Members, our options for addressing this issue.

Brian Portch

Chairman - Chudleigh Film Society www.chudleighfilmsociety.org

Appendix 9

CHUDLEIGH and DISTRICT AMENITY SOCIETY

CADAS was founded in 1972 with the following aims:

Promote high standards of planning and architecture

Secure the protection, conservation and improvement of features of historic and public interest

Hold meetings, lectures and exhibitions and arrange cultural visits
Promote high standards of planning and architecture

We have scrutinised 51 Planning applications during the period March 2014 to March 2015.. and commented on 11 to TDC

We have submitted detailed comments via the CTC to Devon CC Highways on the proposals to stop the maintenance of non-essential roads

Secure the protection, conservation and improvement of features of historic and public interest

We have been involved with the refurbishment of the 400 year old water diverting chamber

Refurbished the existing signs marking the historic water dipping places and installed two new signs on dipping places not previously marked

Instigated and facilitated the listing of the War Memorial with English Heritage

Commissioned the Chudleigh Mosaic

Pruned the trees in Lawn Drive planted as a joint project CADAS/Chudleigh Primary School

Hold meetings, lectures and exhibitions and arrange cultural visits

Annually we organise 9 speaker meetings focussing on subjects of local interest such as Exeter Airport

In 2015 we organised various cultural visits including a trip to the RAF Hope Cove and the Marine Base at Lympstone

We currently have 94 members

Appendix 10
Chudfest 2014-15

2014 marked the fourth year of Chudfest. The organising committee saw some losses and new comers. From early 2014 we again planned an ambitious schedule of activities. The year starts with Open Gardens on Sunday 29th June. This year there were fewer gardens ready for visitors. Nevertheless a large number visited those open with each garden choosing how they would approach the day.

The Chudfest Summer Festival 2014 started with the erection of the Marquee on the Playpark. The first event was one organised by Chudleigh Youth Centre on Thursday 3rd July. This year there was no live music but a group of youngsters and youth helpers came along to enjoy the space.
The headline event, the Stars and Stripes Ball, was held on Friday 4th July with music provided by The Johnny Fuller Band and food by The Chudleigh Kitchen. Although the event remains popular, especially the hot main course, Friday was not the best day to have it on and for 2015 we will be reverting to Saturday evening. A new event, the Chudleigh Game Show was trialled on Saturday. Its newness did not seem to strike a chord with Chudleigh folk so will not be run in 2015. More popular events were Quiz Night, Comedy Club and the 60s/70s Disco. When two youngsters wandered in we had an age range of 18-80 participating at the disco.

The Chudleigh Writers Circle again provided literary events with workshops and a ‘Meet the Authors’ Supper. All were well attended. Their evening event featured Tony Hawks and drew a large audience. Other organisations such as Chudleigh Pre-School, Chudleigh Community Choir and Chudleigh Parish Church also organised events in the marquee. The festival finished with a ‘Village’ Fete which included dance demonstrations, dog show, horse riding and ever popular ferret racing.

During the Festival we also try to organise activities for younger people. Poetry workshops were held in the primary school part sponsored by Chudleigh Writers Circle. The performance of their poems in the school hall was memorable. Heathside Tutors again sponsored a pre-school party with well of a hundred under fives attending. The entertainer had their awed, if sometime noisy, attention. Chudfest sponsored a Reptile Encounter for primary school children where they could get up close and personal with a python and a variety of reptiles and spiders. Messy Church also attracts a large number of children and this year they were entertained by clown ‘Roly Bain – Christian Fool’.

We continue to try to provide entertainment for all ages, tastes and pockets. In 2015 there will be many old favourites and we will see the return of Chudleigh’s Got Talent and Chudleigh Kids Talent Show. We also continue to work with Carnival on publicity and will again be producing a joint brochure.

The Produce Show took place on 20th September and the later date proved popular. The show will feature on 5th September 2015. Thanks are due to Mark and Vicky Macnair for organising this.

Chudfest organises the Christmas Fayre and jointly funds the Christmas lights (together with the Town Council and a donation from Chudleigh Business Guild). One of the main sources of funding is the Autumn Concert in the School Hall with its mixture of local talent and professional performers; helped by one of our patrons, Tank Sherman. Unfortunately, a second event to help fund the lights had to be cancelled due to ill health.

The Christmas Fayre was a great success, with no rain, snow or wind! A number of stalls were in the Town Hall and around the Town, together with two Christmas Trees (thanks to Ugbrooke Estates and Haldon Forest Park for those) and of course Father Christmas. The extra lighting feature was prominent, although we did have some issues with breakdowns. All lights are now LED so the generous people who provide power have seen much lower bills even though the display is now on 24/7 over the Christmas period.

I have hinted at some of the features of 2015’s programme and as it develops we shall make use of a very effective publicity team to keep people informed. Chudfest is a team effort and this will be our fifth year. We now have a lot of collective experience in organising events throughout the year but can only continue if, first and foremost, people want to attend. To make sure we keep Chudfest fresh, and also spread the workload, we need more people willing to give up some time to it. We are already planning 2016!

Once again thanks should go to the many individuals and organisations already involved in Chudfest. It has been a pleasure to be Chair of Chudfest last year and this.

Appendix 11
Chudleigh Community Project (CCP) was created to finance the building of a swimming pool and a larger hall for the primary school on Lawn Drive. The building project was completed with the aid of number of volunteers. Since 1997, CCP has managed and maintained the swimming pool and managed
bookings for the community (school) hall outside school time. Currently CCP has four trustees and a number of volunteers; without the latter, the pool would certainly close and access to the community hall would be more difficult. Both facilities proved popular in 2014.

The hall was open throughout 2014 and attracted a number of regular hirers providing: indoor sport (tae kwon do, tennis, badminton and keep fit); entertainment; and after school club activities. In addition the hall was hired on a number of occasions for private events and by the National Blood Service.

The pool opened in May and proved popular for regular swimmers as well as private hirers. Additionally the facility provided two swims per child per week for the primary school. Lifeguards are the only staff hired by CCP.

Hiring the hall makes a small surplus each year after paying our contribution to energy costs and security. This surplus is used to subsidise the pool. Additionally there have been grants from Teignbridge District Council and Chudleigh Town Council, for which we are extremely grateful.

There are challenges for 2015, as the pool in particular is an expensive resource to maintain. CCP are responsible for all the safety checks and repairs associated with the pool, including school showers. Additionally, the sand filters need replacing at a cost of £6000. Fortunately our former Teignbridge councillors, Richard Keeling and Lorraine Evans, provided the remainder of their community fund; our Devon County Councillor, Jerry Brook, supported a bid to ‘Invest in Devon’: and Chudleigh Primary School will donate part of one of their fundraising activities to this project. We require a qualified lifeguard at every swimming session and with the departure of our senior lifeguard and many of our regular lifeguards moving on in their careers, there is a lifeguard shortage. This has become so serious that we have had to limit public sessions to Saturdays only until the end of the school term.

Chudleigh Community Project would welcome more community involvement in the form of volunteers and donations. CCP can be contacted through our website www.chudleighpool.org.uk

Appendix 12
Chudleigh Sports Centre
Town Report May 2015

It is pleasing to be able to report that the goals that we as a committee had set ourselves for 2015 have been completed. The frustrations that were described last year have been overcome and it was a rewarding feeling for us to be able to hold our recent AGM in the newly refurbished and extended social facilities.

With aide of Chris Over as our solicitor to whom we are most thankful a seven year lease is now in place for the Sports Centre and the grant funding has been drawn down from Sport England. The conditions of this require us to forward them our baseline figures for club attendances and activities which has been done. Ahead of the next return we are already able to record increased usage and enjoyment of the centre and this will be reported as part of our commitments to them so it is encouraging that we are very much on track to achieve the figures for club development that we set before them in our application.

The development and the success of various teams both youngsters and adults is testimony to the opportunity that exists for the further expansion of the playing base at Kate Brook.
Lease
The hold-up in getting the centre completed was the lease that was required from Clifford’s Estates, which was difficult for them to agree whilst in negotiations in respect of the land beyond the centre. Now that they have their development partner Cavanna, they will I’m sure be seeking to progress their planning options and approvals. Once they have these it is our understanding that they will be ready to offer us a long term lease on the site.

The long history of sport at Kate Brook has been made possible by the support of the Clifford family and we know that the current Lord Clifford remains committed to seeing sporting activities flourish within the town, which he kindly demonstrated in letters written to Sport England in support of our grant. In our communications with the estate through their agents Savills, we have articulated that a long term lease of 50 years and ideally 99yrs+ would be of real benefit to our development aspirations. I am sure that there will be favourable consideration in this regard as soon as the access route is determined and a new lease put in place.

Whilst it is unlikely that this will be forthcoming within the next 2-3 years as planning is required this time will undoubtedly be well spent by the clubs in building up their reserves through optimizing the new facilities for social and recreational events, which will create useful funds towards the development of a new pavilion in due course with funding opportunities becoming available with the longer term lease.

Opening the Refurbished Centre
The new facilities were kindly opened by our mayor Chris Webb and our local MP Mel Stride subsequently came to visit and was impressed with all that has been done.

We are very grateful for the interest and encouragement from our local town and district councillors and the combination of all of the above demonstrates the ready audience that the Sports Centre & Clubs have for promoting their successes and increasing their profile and the sporting opportunities available to the residents of the town, increasing cohesion, health and wellbeing.

There appears to be a real momentum within the clubs and the centre continues to be improved. Each club has been willing to undertake developments around the site which have enhanced it and further improvements are planned. This makes for an exciting prospect and one which we hope will encourage even more Chudleigh residents to join the clubs as players and social members and enjoy all that Kate Brook has to offer along with the many visiting teams.

I have stepped down as Chairman as of this week’s AGM and the clubs have undertaken to have a rotating role as chair and secretary on an interim basis until the positions of chair and secretary are filled full time.
The centre now offers Wifi, new heating, substantially increased social space, growing membership, improved playing facilities as well as the traditional warm welcome to new members both playing and social and all spectators.

It is by constitution a collection of membership sports clubs and work is underway with a subcommittee to establish the right processes to enable the centre to be made available for more events and build on the foundations of such things as the Diamond Jubilee celebrations and the Great Fire of Chudleigh commemoration as well as being there for increased use by generally.

To bring about the changes that have been seen the clubs have had to work closely together and this provides a sound foundation for the future and I am sure that the new committee will capitalise on this to the benefit of players, teams, clubs and Chudleigh as a town.

John Bryant
Chairman
May 2015

Appendix 13
Chudleigh Youth Centre - Report for the Annual Town Meeting May 2015
2014 was definitely the most challenging year in our history. For many years Chudleigh Youth Centre has worked in a successful partnership with the Devon County Council Youth Service. The background of significant financial cutbacks by Devon County Council set the scene: Early in the year Devon County Councillors voted to abolish provision of generic Youth Sessions across the county. This decision followed a lengthy consultation process, which included involvement by Young People, members of the Staff Team and Committee Members from Chudleigh Youth Centre.

The Management Committee met to discuss our options and while several different possibilities were considered, in conjunction with Young People’s views, we agreed that we should continue to provide open access Youth Sessions, led by qualified Youth Workers.

A second phase of consultation meetings was arranged and we contributed ideas and views during this stage of the process. After concerted efforts by Young People across Devon, Youth Organisations and Senior Members of staff from the Devon Youth Service, a revised plan was submitted. This involved retention of eight hubs across the county, including Newton Abbot and Totnes in our District. Fortunately, this revised plan was subsequently approved by Devon County Council.

However, it was not until August that we knew how the decision directly impacted Chudleigh Youth Centre: we were told that Devon County Council would cease managing Youth Sessions from mid September. At this time we also learnt that our Centre Manager, Steve Evans, would be leaving to take up a full time post at The Junction in Newton Abbot.

During 2014 we were very encouraged by the support and encouragement from the local community. Our fund raising events generated a total of £4,586 while donations from local individuals totalled £1,389. Significantly, local organisations, including Chudleigh Parish Church and Chudleigh & Bovey Rotary contributed £3,897. These combined sums enabled Chudleigh Youth Centre to gain access to a one off grant of £10,000 from Devon County Council, which provides a secure financial base for 2015.
During the year we were involved in networking with several organisations to keep up to date with developments in the youth sector, to help our understanding of how other groups were approaching the future and of course to obtain ideas and guidance on grant opportunities. In this connection we liaised with Voluntary Organisations for Young People & Children (VOYC), the Devon Community Council, the local Parish Church and Chudleigh and Bovey Rotary.

The Management Committee wanted to maintain continuity and in this context we needed to appoint a Youth Worker to lead the Staff Team. We successfully recruited Sarah Whorne as Senior Youth Worker. Sarah is very experienced and began her role at Chudleigh Youth Centre in the second half of September.

In terms of other personnel changes, we were sorry that our Vice Chairman, Chris Webb, resigned at the end of October. We have all greatly benefited from his input, enthusiasm, ideas and contribution over several years.

Sarah, the Staff Team and the Management Committee are now in the process of re-establishing youth provision for Young People after an unprecedented period of uncertainty and negativity. Sarah has settled in successfully to her new role and is very well supported by Jon Hancock, Rachael Tuckett, Amber Hamlyn and Betiwyen Keen.

Recent Developments include:
- Three new Senior Members recruited to help on Friday nights
- Reinstating Facebook page
- Logo selected from Young People’s competition
- Friends of Chudleigh Youth Centre group established

We look forward to the future with confidence: Numbers of Young People using the Youth Centre are growing, the Staff Team is committed to developing and promoting the youth services while the Management Committee is experienced and determined to secure the necessary annual funding requirement, estimated at around £21,500.

Bill Keen
Chairman
Chudleigh Youth Centre Charitable Trust

17th May 2015

Appendix 14

2014 has seen the most children come through the Pre-School's doors in its history, reflecting the fact that there is a growing need for excellent childcare in the area as the community expands with new housing. The government has also increased the number of 2 year olds eligible for 15 funded hours of childcare a week and we have seen a larger number of 2 year olds in 2014 than before. Overall Chudleigh Pre-School sold 83% of its available capacity in 2014, an increase of 8% from the year before; 13% of sessions were sold to 2 year olds in 2014, up from 6% in 2013.

With a larger volume of 2 year olds comes more responsibility to provide qualified and committed staff to care for and support the children as they play and learn together. 2 year olds require a higher staff ratio and it also calls for more quality resources to engage children from aged 2 to 5.
It is worth noting that the funding from the government has not increased during 2014, thus the funding we receive for sessions remains unchanged. Meanwhile the minimum wage increases year on year, putting continued pressure on our Pre-School to keep our costs down.

It is very helpful to have received the £5000 Transformation Fund which the pre-school was awarded. The government wishes to support small settings like ours so as they can afford the best qualified staff; Linda Palmer has 'Early Years Professional status' and meets the other necessary criteria. It is great to have had this money to invest in her as well as other areas of staffing, such as mentoring and training and to assist in reviewing current practice and improving communication with parents.

Chudleigh Pre-School only made a slight profit during 2014. Fundraising continues to be a priority, as does continuously reviewing our spending to keep costs low. This is especially important in the current economic climate.

This year saw the Pre-school take part in Chudfest, organising the Great Chudleigh Bake Off competition. It was great fun and saw what a talented community we live in!! The sale of raffle tickets at the Christmas Fayre also brought in valuable funds to go towards the outdoor shelter that we hope to have at the Town hall site.

2015 has started well and is already proving to be busier than 2014 and we are working hard to make sure all is in order as Ofsted are due any time now.

As we look forward to the rest of this year we know that the flooring will be replaced in the School Room at the Town Hall and we appreciate how much the Town Hall staff have included us in this process and are seeking to avoid any possible disruption by getting the works done in our summer holidays. We are also excited about the possible outdoor shelter that may be built outside. We trust that this will go through planning with no problems and so it will help us to be able to use our outdoor space as much as possible no matter what the weather may throw at us!! Again we are grateful for the continued support that we received from the Town Hall in this area and continue to receive in the day to day running of the pre-school.

2015 is proving to be a quieter year for the School Site, but it means that the children have had opportunity to take more sessions there. The Primary School too continues to support us and we value the links we have with them as we use their rooms to run this Pre-School and as we work with them to make for a smooth transition for the children into 'Big School'.

Thanks to the commitment from staff, parents, Town Hall and Primary School, we are able to ensure we continue to provide top quality childcare for the community.

Appendix 15

CHUDLEIGH HISTORY GROUP.

Now in its fourteenth year the History Group has a membership of around 130. Its format is much as before, monthly meetings with a guest speaker giving an illustrated presentation, and much involvement with local affairs, including Chudfest and Carnival week.

This year we are putting the town’s Tithe Map of 1840 on display for an afternoon and evening during Carnival week, with the council’s permission.

Alan Brunton 22/5/15

Appendix 16

Minutes of Spring Meeting, held at Chudleigh Post Office, on Thursday 5th March 2015

Present:
Rev Paul Wimsett, Mrs Veronica Winters, Mrs Diane Shears, Mrs Denise Sapp, Mrs Clare Lillington, Mr Andrew Sheppard & Mrs Joanne Haws.

Apologies:
Dr Brian Perriss & Mr Steve Cox

The last Meetings minutes were read, approved by Mrs D Shears, seconded by Mrs C Lillington and signed by Rev P Wimsett.

Matters arising:
Amendment: Apologies as Steve Cox had been missed off the trustees present at the last meetings minutes.

Election of Officers:
Rev Paul Wimsett to stay as Chairman, Mrs Joanne Haws to stay as Treasurer & Secretary, proposed by Mrs Clare Lillington & seconded by Mrs D Shears.

Treasurers Report:
Accounts – as at 27th Jan 2015
Business Current Account - £ 2.83cr
Business Instant Access - £ 365.47cr
Dividends Rec’vd – Total: £ 1477.67
Feb: £239.39, May: 432.03, Sept: £442.83 & Nov : £363.42
Interest Rec’vd – .45p
CCLA – COIF Charities Investment Funds as at 31st Jan 2015
   1T - £ 16,254.27        (31/7/14 was £ 15,012.10)
   2T - £ 23,208.86        (31/7/14 was £ 21,988.19)

All cheques have been presented and accounts are completed and ready for checking.
Jo Haws to complete the Online Charity Commission Annual Returns when requested & to prepare written Accounts for the Chudleigh Parish Council Meeting on Friday 22nd May 2015.

Student Acknowledgements:
All applicants cheques have been presented, with just one acknowledgement outstanding - Jo Haws to chase.

AOB:
• It was agreed that an email address would be set up for the Pynsent Trust. It will be added to the poster/advertising and enable easier contact with applicants, should they have missed out important information from their applications ie their date of birth, which is the most common item omitted.
• It was agreed by the committee that we still wanted applicants to write in, with a signed application and the use of the email address would be for administration purposes only

Next Meeting Thursday 5th November 2015, 6:30pm at Mrs Haws, above Post Office.
With no other business the meeting finished at 6:55pm.